Mobilization
Information and Resources
Guide

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**Information and Resources Guide**

**SECTION 1**

**POLICY DOCUMENTS**

**PRESIDENTIAL DOCUMENTS**

**Executive Orders**

- **E.O. 13529 of January 29, 2010**
  Ordering the Selected Reserve and Certain Individual Ready Reserve Members of the Armed Forces to Active Duty in support of U.S. Government Disaster Relief Efforts in and around Haiti.

- **E.O. 13363 of November 29, 2004**
  Establishing the Afghanistan and Iraq Campaign Medals

- **E.O. 13293 of March 28, 2003**
  Establishing rules for the award of the National Defense Service Medal to Reserve Component Members

- **E.O. 13289 of March 12, 2003**
  Establishing the Global War on Terrorism Medals

- **E.O. 13253 of January 16, 2002**
  Amendment to Ordering the Ready Reserve of the Armed Forces To Active Duty and Delegating Authorities to the Secretary of Defense and the Secretary of Transportation

- **E.O. 13239 of December 12, 2001**
  Designation of Afghanistan and the Airspace Above as a Combat Zone

- **E.O. 13223 of September 14, 2001**
  Ordering the Ready Reserve of the Armed Forces To Active Duty and Delegating Authorities to the Secretary of Defense and the Secretary of Transportation

**Presidential Notices and Proclamations**

- **Presidential Notice of September 13, 2010**
  Continuation of the National Emergency With Respect to Certain Terrorist Attacks

- **Presidential Proclamation 7463 of September 14, 2001**
  Declaration of National Emergency by Reason of Certain Terrorist Attacks

**White House Memo**

- **Leave for Federal Civilian Employees**
  Authorizes 5 days of leave of uncharged leave for returning activated military personnel
SECRETARY OF DEFENSE/DEPUTY SECRETARY OF DEFENSE

Secretary of Army authorized to grant limited exceptions to policy barring contiguous training

Establishes policy and assigns responsibilities for ordering members for the RC to active duty in support of operational missions, contingency operations, during national emergencies, or in time of war.

Establishes the overarching set of principles and policies to promote and support the management of the Reserve Components as an operational forces.

Provides direction for staffing and approval of force allocation and RC alert/mobilization decisions.

Provides Reserve Component mobilization duration and dwell objectives.

Secretary of Defense Memorandum, “Partial Mobilization (World Trade Center and Pentagon Attacks) and Redelegation of Authority Under Title 10, United States Code, Section 123, 123a, 527, 12006, 12011, 12012, 12302 and 12305,” February 13, 2003
Implementation guidance for the number of Ready Reservists the Military Departments can recall under 10 U.S.C. 12302.


Secretary of Defense Memorandum, “Partial Mobilization (World Trade Center and Pentagon Attacks) and Redelegation of Authority Under Title 14, United States Code, Section 331, 359, and 367,” September 15, 2001 January 7, 2004
Authorities related to the Ready Reserve of the Coast Guard.
SECTION 2
PERSONNEL POLICY

UNDER SECRETARY OF DEFENSE (PERSONNEL & READINESS)


Provides principal objectives for implementing Section 514 of FY05 NDAA


Approved courses for MFT

USD(P&R) Memorandum, “Programs to Support Utilization of the Total Force,” April 18, 2007

Establishes baseline program for Post-Deployment/Mobilization Respite Absence


Personnel and Pay Guidance related to E.O. 13223 and Declaration of National Emergency by Reason of Certain Terrorist Attacks


Provides information and guidelines for implementing Section 416 of FY05 NDAA


Policy guidelines for evaluating mobilization decisions during operational force reductions


Provides principal objectives for implementing Section 514 of FY05 NDAA

USD(P&R) Memorandum, “Health Care Benefits for Reserve Component Members and Their Dependents,” February 11, 2005

Provides additional guidance for medical/dental screening and care for Reserve Component members identified for active duty and the families of those members

USD(P&R) Memorandum, “Health Care Benefits for Reserve Component Members and Their Dependents,” January 7, 2004

Health Care Benefits for Reserve Component Members and Their Dependents

ASSISTANT SECRETARY OF DEFENSE (RESERVE AFFAIRS)

Employer Database memo of November 6, 2001

Capturing Data on Employers of Guard and Reserve Members

Family Healthcare memo of November 7, 2001

TRICARE Reserve Family Demonstration Project

USERRA Limit Exemption memo of September 20, 2001

Reemployment Protections for Activated Reserve Component Members

• Navy/Marine Corps USERRA Exemption Policy
• Air Force USERRA Exemption Policy
OFFICE OF PERSONNEL MANAGEMENT

OPM Compensation Policy Memorandum of September 14, 2001
Rights and Benefits of Reservists Called to Active Duty

- Attachment 1 (Updated June 2003)
- Attachment 2

Coordination of Health Care Benefits for Federal Employees:
Federal Employee Health Benefit (FEHB), Transitional Health Care (TAMP) and TRICARE Reserve Select (TRS)

- Benefits Administration Letter 05-411 (FEHB &TAMP/TRS)
- FEHB after TAMP/TRICARE Reserve Select
- Waiver of Immediate FEHB Reinstatement

Military Leave for Federal Civilian Employees
Effective November 24, 2003, all employees who have been activated in support of the national emergency declared by the President are entitled to the 22 days of military leave under 5 U.S.C. 6323(b).

- Military Leave — FAQ
- Additional Leave for Returning Federal Civilian Employees

MISCELLANEOUS POLICY DOCUMENTS

Employer Information — Register Your Employer

Key Employees — Screening the Ready Reserve

- DoD Directive 1200.7 – Screening the Ready Reserve
- Mobilization Delays and Exemptions
Awards/Medals

**Armed Forces Reserve Medal**
- [Armed Forces Reserve Medal](#) — Frequently Asked Questions (FAQ)

Global War on Terrorism Medals — Two new medals
- [Executive Order](#)
- [Global War on Terrorism Service Medal](#)
- [Global War on Terrorism Expeditionary Medal](#)
- Campaign Medals For [Afghanistan and Iraq](#)
  - [Executive Order](#) Establishing the Afghanistan and Iraq Campaign Medals
- Eligibility for GWOT Medals Extended to [GITMO and Colombia](#)
- [News release](#) - DoD
- [News release](#) - AF

**National Defense Service Medal** — New eligibility rules for Guard and Reserve members

**Military Personnel Record Request** — for Military Veterans from the National Military Personnel Record Center

**Volunteer Strategy**
SECTION 3
PAY & BENEFITS

Under Revision
SECTION 4
HEALTHCARE & MEDICAL READINESS

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SECTION 5
REEMPLOYMENT & STUDENTS

Under Revision
LEGAL ASSISTANCE

Legal Services Information
- An Army site, but the information applies to all service members and their families. Once in the site, just click on any of the topics listed below to find a wealth of information.

- Consumer & Contract Matters:
- Estate Planning:
- Family Law Matters:
- Housing & Real Estate:
- Immigration:
- Insurance:
- Landlord & Tenant:
- Military Matters:
- Money Matters:
- Reserve Components:
- Servicemembers Civil Relief Act:
- Tax:
- Veterans:
- Voting:
- Miscellaneous:

Legal Assistance from the American Bar Association

FINANCIAL ASSISTANCE

Financial Guide — Army National Guard Guide for Mobilized Soldiers

Financial Aid
Assistance for Small Business Owners

- Small Business Administration (SBA) Disaster Assistance
- Military Reservist Economic Injury Loans Fact Sheet

Servicemembers Civil Relief Act (SCRA) —
(Formerly the Soldiers’ and Sailor’s Civil Relief Act (SSCRA))

- Army Legal Services — Click on “Servicemembers’ Civil Relief Act”
- Public Law 108-189 — Servicemembers Civil Relief Act
- SCRA Information Paper
- SSCRA-SCRA Crosswalk

Child Support

- Department of Health and Human Services — Support Payments when Mobilized
- Assistant Secretary for Children and Families — Support Payment Adjustments
- Link to your State Child Support Office
- States with additional information for activated Guard and Reserve personnel
  - Arizona
  - California
  - Colorado
  - Delaware
  - Florida
  - Massachusetts
  - Missouri
  - Montana
  - Nebraska
  - New Jersey
  - North Dakota
  - Oklahoma
  - Virginia
  - Washington
  - Wisconsin

School Lunch Program
SECTION 7
FAMILY READINESS

FAMILY READINESS

Child Support — See Section 6 (Legal and Financial Assistance)

Family Readiness Toolkit

- Finances
- Legal Affairs and Estates Planning
- Family Support
- Your Family
- Departing and Returning to Your Civilian Career
- Relocation Resources
- Toolkit Resources and Web Links

Guide to Reserve Family Benefits

Homecoming—Assistance to ease the transition

- Resilience in time of war
- Intro to tips for resilience
- Tips for building resilience in children and teens
- Tips for parents of pre-school children
- Tips for parents of elementary school children
- Tips for parents of middle school children
- Tips for parents of high schoolers
- Resilience for teens

Military Departments Family Readiness Information

- ARMY — Army Families Online
- NAVY / MARINE CORPS — LifeLines
- AIR FORCE — Crossroads
DEMOBILIZATION

**Personnel Policy Demobilization Guidance**

Highlighted Sections from the Personnel and Pay Memo of September 20, 2001

Provisional guidance for proactively managing Reserve Component Members identified for mobilization and demobilization.

TRANSITION ASSISTANCE

**Homecoming**—Assistance to ease the transition

**Leave** Options

Leave for [Returning Federal Civilian Employees](#)

**Federal Employment Information**

- Office of Personnel Management [Federal Job Search](#)
- Office of Personnel Management [Veterans Information](#)
- Office of Personnel Management [VetGuide](#)
  - Provides detailed information about the special rights and privileges that veterans enjoy in Federal civil service employment.
- Office of Personnel Management [VetInfo Guide](#)
  - Provides general information about Federal civil service employment for veterans.

**Transition Assistance Program**

- DoD Transition Assistance Program [Portal](#)
Unemployment Insurance

- General Facts
- About Unemployment Insurance
- Unemployment Compensation for Service Members
- Find Your State

REEMPLOYMENT

Reemployment Rights
Uniformed Services Employment and Reemployment Rights Act (USERRA)

- The Law
- USERRA — Department of Labor
- Employment Law Guide for Uniformed Service Members
- E-law USERRA Advisor — Department of Labor
- E-law USERRA Advisor — Answers to Employee and Employer Issues
- USERRA Regulations — Department of Labor
- Non-Technical Resource Guide to USERRA from the Department of Labor
- Return to Civilian Employment
- Employee Benefits — Pension and Healthcare Coverage
- Frequently Asked Questions by Employers
- Frequently Asked Questions by Employees
- NCESGR Ombudsman Services and the Law
- USERRA Fact Sheet — Department of Labor
- Army Legal Services — Click on “Reserve Components"
  Just click on “Reserve Components” then USERRA FAQs
STUDENTS

Assistance for Student-Reservists

- Information for student-reservists
- Assistance available through the Servicemembers Opportunity Colleges
- Department of Education Loan Relief for Military Personnel Called to Active Duty
- Department of Education — Relief for Borrower of Student Loans
- Department of Education — Institutional Reporting Deadlines
- Department of Education — Treatment of Student Loans for Mobilized Reservists
- Treatment of Student Loans — Federal Register
- Student Loan Fact Sheet

SMALL BUSINESS OWNERS

Assistance for Small Business Owners

- Small Business Administration (SBA) Disaster Assistance
- Military Reservist Economic Injury Loans Fact Sheet

HEALTHCARE

Transitional Healthcare

Post-Deployment Health Assessment

- DD Form 2796 — Post Deployment Health Assessment
- DD Form 2900 — Post Deployment Health Reassessment
- DD Form 2697 — Report of Medical Assessment

Post Deployment Health Care

Certificate of Creditable Coverage for healthcare
A certificate that your insurance company may require when you request reinstatement under your employer-sponsored or personal health insurance policy.

- Certificate of Creditable Coverage Fact Sheet
VA HEALTHCARE

VA Healthcare of Combat Veterans
- OEF/OIF Veterans
- VA Directive
- News Release
- Combat Vet Information
- Frequently Asked Questions

VA Study of War-Related Illnesses
- Home Page
- Broacher
- Frequently Asked Questions

VA Environmental Agents Service

VETERANS’ BENEFITS

Federal Benefits for Veterans and Dependents

Benefits for Veterans of Enduring Freedom/Iraqi Freedom and Other Theaters of Operation

Summary of VA Benefits for Guard and Reserve Members

VA Benefits Timetable

VA Benefits for Surviving Spouse

VA Benefits — Afghanistan Veterans

VA Benefits — Iraqi Veterans

VA Compensation and Pension Benefits

VA Benefits Summary
SECTION 9
USEFUL LINKS

Department of Defense

Military Services

Assistance from Service and Other Organizations

Reserve Components

Other Federal Government Links

Calculate Benefits

Reserve Associations