



## NATIONAL GUARD BUREAU

3500 FETCHET AVENUE  
JOINT BASE ANDREWS MD 20762-5157

18 December 2015

MEMORANDUM FOR All States and Territories

FROM: ANGR/A3OX Security Cooperation

SUBJECT: FY16 Military Reserve Exchange Program (MREP) Data Call

1. Reference, DoD Directive 1215.15 and OASD-RA country specific Memorandums of Understanding.
2. Purpose. To identify highly qualified Airmen interested in participating in the FY16 Military Reserve Exchange Program (MREP). To serve as notification to the States, Territories, and the District of Columbia of the expected FY16 MREP opportunities.
3. Background. MREP is a reciprocal exchange program which provides Guard and Reserve members, officer and enlisted, the opportunity to train with select foreign allied nations. The States/Territories selected to participate in the program host a foreign reserve exchange officer in return. Memorandums of Understanding (MOUs) between the US and participating countries govern the program while the Office of the Assistant Secretary of Defense, Reserve Affairs (OASD-RA) provides program policy and oversight. The purpose of the exchange is to:
  - a. Provide participants with training opportunities that broaden their professional development and increase their knowledge of other Reserve forces.
  - b. Enhance participants' ability to mobilize and deploy.
  - c. Foster international cooperation and enduring friendships.
  - d. Demonstrate continued support to NATO members and their militaries.
  - e. Provide host units the opportunity to display their readiness to Reservists of other nations and learn from the visiting foreign participants.
4. In FY16, ANG/A3 is planning to fund the exchange for up to seven Airmen based on the number of participants requested by the foreign allied nations. The planned funding supports the two-week exchange and two-day NATO 101 training. This includes travel, pay & allowance and per diem per each country MOU.
  - a. **Please note: Units must be prepared to self-fund participants** in the event ANG/A3 is unable to provide the funding as planned.
  - b. The exchange may be in lieu of annual training, and units may fund participation through the use of additional man-days.



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### 5. Exchanges will occur as follows:

- a. Germany - ANG units will host German participants in Jun 2016 and Germany will host ANG participants in Aug 2016, with all travel to be completed no later than 30 Sep 2016. Germany pays for all transportation, lodging, and meals for German participants while the US pays for all transportation, lodging, and meals for US participants.
- b. United Kingdom – ANG and UK will coordinate the mutual exchange to occur between May through Sep 2016, with all travel to be completed no later than 30 Sep 2016. The UK pays for transportation and related costs of UK participants to/from Dulles International Airport. The US pays (O&M funds) for transportation from Dulles to the US host unit and back, as well as lodging and meals while UK participants are TDY at the US host unit. The US pays for transportation and related costs of US participants to/from London Heathrow Airport. The UK pays for transportation from Heathrow to the UK host unit and back, as well as lodging and meals while US participants are TDY at the UK host unit.
- c. Estonia – ANG and Estonia will coordinate the mutual exchange to occur between May through Sep 2016, with all travel to be completed no later than 30 Sep 2016. Estonia pays for all transportation of Estonian participants while the US pays for all transportation of US participants. The US pays for lodging and meals while Estonian participants are TDY at the US host unit, and Estonia pays for lodging and meals while US participants are TDY at the Estonian host unit.
- d. Denmark – ANG and Denmark will coordinate the mutual exchange to occur between May through Sep 2016, with all travel to be completed no later than 30 Sep 2016. Denmark pays for all transportation of Danish participants while the US pays for all transportation of US participants. The US pays for lodging and meals while Danish participants are TDY at the US host unit, and in return Denmark pays for lodging and meals while US participants are TDY at the Danish host unit.

### 6. In FY16, the process and timeline are as follows:

- a. States/Territories submit applications to NGB/A3OX no later than **15 Feb 2016**.
  - i. Applications should be emailed to [usaf.jbanafw.ngb-a3.mbx.a3ox@mail.mil](mailto:usaf.jbanafw.ngb-a3.mbx.a3ox@mail.mil) and should contain the following information:
    1. Completed application form (attached)
    2. Proof of current and passing fitness score
    3. Letter of Intent indicating reason for participation
- b. State/Territories notified of selections, exchange dates, and foreign reserve exchange participants no later than **21 Mar 2016**.



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- c. Selected Airmen attend MREP NATO 101 Training at the Professional Education Center in Little Rock, AR from **8-10 Apr 2016**.
  - d. Selected Airmen participate in two-week exchange between **May-Sep 2016**.
7. Eligibility criteria are as follows:
- a. Officers in the grade of Capt through Lt Col
  - b. NCOs in the grade SSgt through CMSgt
  - c. Must be highly competent in assigned military specialty
  - d. Must be positive, diplomatic, and professional in appearance
  - e. Must be well-informed representative of the ANG, capable of acting as a goodwill ambassador for the United States
  - f. Traditional (DSG) Airmen are preferred but not mandatory
  - g. Must have three years retainability
  - h. Must have current physical fitness test with passing score
  - i. Must have (or be able to obtain) official U.S. passport
8. Additional information for the exchange program:
- a. OASD-RA Web Site;  
<http://www.people.mil/Programs/Readiness,Training,Mobilization/MilitaryReserveExchangeProgram>.
  - b. Facebook; <https://www.facebook.com/rofep>.
9. The point of contact for the program is Senior Master Sergeant Nicole Allen, NGB/A3OX, commercial 240-612-9311, DSN 612-9311, and email [Nicole.m.allen16.mil@mail.mil](mailto:Nicole.m.allen16.mil@mail.mil).

A handwritten signature in black ink, appearing to read "S. Wilcox".

SCOT R. WILCOX, Lt Col, ANG  
Branch Chief, Security Cooperation

Attachment(s):  
FY16 MREP Application

cc:  
Directors of Staff